



Recorder-County Clerk
FEE SCHEDULE
Effective July 1, 2016
 (Subject to change)

222 W. Hospitality Lane, 1st Floor
 San Bernardino CA 92415-0022
 Hours 8 a.m. to 5 p.m., Monday-Friday
www.sbcounty.gov/arc

Recorder			
<u>Recording Fees</u>	<u>Code</u>		<u>Fee</u>
First page of all titles <u>not</u> associated with the Real Estate Fraud Fee (8 ½ x 11)	GC27361, GC 27361.4, GC27397,	\$	15.00
First page of all titles associated with the Real Estate Fraud Fee (8 ½ x 11)	GC27361, GC 27361.4, GC27388, GC27397	\$	25.00
<ul style="list-style-type: none"> • Assignment of Deed of Trust • Amended Deed of Trust • Abstract of Judgment • Affidavit • Assignment of Rents • Assignment of a Lease • Construction Trust Deed • Covenants, Conditions, and Restrictions (CC&Rs) • Declaration of Homestead • Deed of Trust • Easement • Lease • Lien • Lot Line Adjustment • Mechanics Lien • Modification for Deed of Trust • Notice of Completion • Notice of Default • Notice of Rescission of Declaration of Default • Notice of Trustee's Sale • Quitclaim Deed, • Release • Reconveyance • Request for Notice • Subordination Agreement • Substitution of Trustee • Trustee's Deed Upon Sale • Uniform Commercial Code Amendment, Assignment, Continuation, Statement, or Termination. 			
Each additional page	GC27361	\$	3.00
Non-conforming page size (other than 8 ½ x 11), each page of the entire document	GC27361(a)(2), GC27361.5	\$	3.00
Penalty print (per page)	GC27361(a)(1)	\$	1.00
Release of lien by a local government entity (excludes Federal)	GC27361.3, GC27361.4, GC 27361 GC27388	\$	21.00
Release of lien by a local government entity <i>that is recorded in connection with a document subject to transfer tax</i> (excludes Federal)	GC27361.3, GC27361.4, GC 27361	\$	11.00
<u>Document Requiring Additional Indexing</u>			
Each additional reference indexed	GC27361.2	\$	1.00
Each additional name indexed (Each group of 10 names after 1 st .)	GC27361.8	\$	1.00
Each additional title <u>not</u> associated with the Real Estate Fraud Fee	GC27361, GC 27361.4, GC 27397,	\$	15.00
Each additional title associated with the Real Estate Fraud Fee	GC27361, GC 27361.4, GC27388, GC 27397	\$	25.00

Miscellaneous Fees

Documentary transfer tax per \$500.00	R&T11911, Cnty 14.0302	\$	0.55
Survey Monument Preservation Fund Fee	GC27585, Cnty 16.0215B Cnty 16.0215B(c)(10)	\$	10.00
Notification of Involuntary Lien (per debtor)	GC27387	\$	3.00
Documents recorded without a Preliminary Change of Ownership Report	R&T 480.3	\$	20.00
Preliminary 20-day filing and notice	GC27361.9, Cnty 16.0203	\$	30.00
Non-recorded document	GC27380, GC27361.4	\$	6.00
On-line image file (per image)	Cnty 16.0203	\$.05
Clerk Search (per hour)	GC26854, Cnty 16.0203	\$	115.00
Tentative map number issuance (per map)	Cnty 16.0203	\$	25.00

Copies

Recorded or filed documents 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.0203	\$	12.00
Recorded or filed documents 8 1/2" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.0203	\$	2.00
Certificate under seal (per page)	GC27364, Cnty 16.0203	\$	3.00
Service fee for mail, phone, internet & fax requests	Cnty 16.0203	\$	4.00
Conformed copies (per labeled page)	GC54985, Cnty 16.0203	\$	6.00
Certificate of No Record (per name)	GC26852, Cnty 16.0203	\$	30.00
Computer copy of Index (per page)	GC27366, Cnty 16.0203	\$	2.00
Service fee for mail, phone, internet & fax requests	Cnty 16.0203	\$	4.00

Map Copies

Recorder Map - Bond (per page)	GC27366, Cnty 16.0203	\$	15.00
Conformed copies of maps (per map)	Cnty 16.0203	\$	8.00

Map Recording

GIMS Tract	Cnty 16.0228A(b)	\$	317.00
GIMS Parcel	Cnty 16.0228A(b)	\$	173.00
Map recording fee (1 st page)	GC27372, GC27361, GC 27361.4, GC 27397	\$	10.00
Map recording fee (ea. subsequent page after 1 st)	GC27372	\$	2.00

Accounting

New account setup (Includes 5 different charge codes)	Cnty 16.0203	\$	125.00
Account fee-per change	Cnty 16.0203	\$	15.00
Refunds without fault of County (per item)	Cnty 16.0203	\$	75.00
Returned check fee	Cnty Code 16.0207D	\$	25.00

Vital Record Certificates

	<u>Code</u>	<u>Fee</u>
Birth Certificate/Search	H&S103625, H&S103525.5 W&I18966, H&S100430,	\$ 28.00
Birth Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S103525.5	\$ 19.00
Death Certificate/Search	H&S103625, H&S100430, H&S103525.5, Penal 14251	\$ 21.00
Death Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S 103525.5, Penal 14251	\$ 21.00
Fetal Death Certificate/Search	H&S103625, H&S100430	\$ 18.00
Marriage Certificate/Search	H&S103625, FC1852, AB233, H&S100430,	\$ 15.00
Marriage Certificate/Search (Government Agencies)	H&S103625, H&S100430	\$ 11.00
Confidential Marriage Certificate/Search	H&S103625, FC1852, H&S100430	\$ 15.00
Keepsake Marriage or Birth Souvenir Certificate	Cnty 16.0203	\$ 10.00
Document Folder	Cnty 16.0203	\$ 1.00
Service fee for mail, phone, internet & fax requests	Cnty 16.0203	\$ 4.00

County Clerk

Marriage Licenses

Marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, \$ 89.00 W&I18305, GC26840.7, GC54985 FC 360, Cnty 16.0203
Confidential marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, \$ 90.00 W&I18305, GC26840.8, GC54985 FC 510, Cnty 16.0203

Marriage Ceremony

Marriage ceremony	GC26861, GC54985, Cnty 16.0203 \$ 65.00
Renewal of marriage vows	GC26861, GC54985 \$ 36.00 Cnty 16.0203

Miscellaneous

Affidavit to amend marriage license (one year or more after the date of event)	H&S103700, H&S100430, \$ 23.00 H&S103625c,e,f, FC1852,
Approval of notary public to issue confidential marriages	FC536 \$ 300.00
Deputy Commissioner for One Day program	GC54985a, Cnty 16.0203 \$ 75.00
Affidavit for duplicate/replacement marriage license	FC360, Cnty 16.0203 \$ 5.00
Filing a document where no other charge is given	GC26850, Cnty 16.0203 \$ 35.00
I.D. cards for Process Server, Prof. Photocopier, Legal Document Assist. or Unlawful Detainer Assist. (each)	B&P6404, 22352, 22453 \$ 10.00
Clerk Search (per hour)	GC26854, Cnty 16.0203 \$ 115.00

Fictitious Business Name Filings

Fictitious Business Name (includes 1 registrant)	B&P17929a,d, Cnty 16.0203 \$ 55.00
Additional Fictitious Business name or registrant name	B&P17929a,d, Cnty 16.0203 \$ 10.00
Abandonment of Fictitious Business Name	B&P17929b,d, Cnty 16.0203 \$ 55.00
Statement of Withdrawal from Partnership operating under FBN	B&P17929c,d, Cnty 16.0203 \$ 55.00

*Legal Document Assistant

Legal Document Assistant Filing	B&P6404, Cnty 16.0203 \$ 175.00
Bond for Legal Document Assistant (including cancellation, withdrawal or revocation)	B&P6405, Cnty 16.0203 \$ 35.00

*Notary Public

Notary Public filing	GC26850, GC26855, GC26855.3, \$ 55.00 GC54985a, Cnty 16.0203
Bond for Notary (including cancellation, withdrawal or revocation)	GC26849.1, Cnty 16.0203 \$ 35.00
Certify notary signature	GC26852, GC54985a, \$ 15.00 Cnty 16.0203

*Process Server

Process Server Filing	B&P22352, Cnty 16.0203 \$ 175.00
Bond for Process Server (including cancellation, withdrawal or revocation)	B&P22353, Cnty 16.0203 \$ 35.00

*Professional Photocopier

Professional Photocopier filing	B&P22453, Cnty 16.0203 \$ 175.00
Bond for Professional Photocopier (including cancellation, withdrawal or revocation)	B&P22455, Cnty 16.0203 \$ 35.00
Professional Photocopier/Process Server filed at the same time	B&P22453.1, Cnty 16.0203 \$ 275.00

*Unlawful Detainer Assistant

Unlawful Detainer Assistant filing	B&P6404, Cnty 16.0203 \$ 175.00
Bond for Unlawful Detainer Assistant (including cancellation, withdrawal or revocation)	B&P6405, Cnty 16.0203 \$ 35.00

Sureties

Power of Attorney (including cancellation, withdrawal or revocation)	GC26855.1, Cnty 16.0203 \$ 25.00
More than one name on a Power of Attorney by Surety (each additional name)	GC26855.1, Cnty 16.0203 \$ 15.00

Financing statement filing fee by a Surety Insurer	GC26855.2, Cnty 16.0203	\$	15.00
Certificate re: Authority Issued By Insurance Commissioner (per certificate)	GC26855.3, Cnty 16.0203	\$	40.00

Clerk Copies

Clerk copies (1 st page per document)	GC26831, Cnty 16.0203	\$	12.00
Clerk copies (ea. subsequent page after 1 st)	GC26831, Cnty 16.0203	\$	2.00
Certificate under seal (per page)	GC26833, Cnty 16.0203	\$	3.00
Filings Index (per page)	GC26831, Cnty 16.0203	\$	2.00
Certificate of No Record (per name)	GC26852, Cnty 16.0203	\$	30.00

Certificates

Certificate re: Capacity of Public Official	GC26852, GC54985a, Cnty 16.0203	\$	20.00
Oaths, acknowledgements and signature authentication (per name)	GC26855, GC54985a, Cnty 16.0203	\$	20.00
Certificate of appointment of Humane Officer	Corp 14502e	\$	5.00
Non-English Translation Certification (per document)	GC27293	\$	10.00

***Bonds are also subject to Recording Fees referenced on page 1**

ARCHIVES (909) 890-1713

1808 Commercenter West, Ste. D, San Bernardino

Hours of Operation: Monday – Friday, 8:00 am – 11:30 am, 1:00 pm – 3:00 pm

Archives Copies

Photocopies from county documents (per page)	Cnty 16.0203	\$	1.00
Scan and e-mail from county documents (per page)	Cnty 16.0203	\$	2.00
Clerk Search (per hour)	GC26854, Cnty 16.0203	\$	115.00

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